



BLACK
BELONGING. LOVE. AFFINITY. COMMUNITY. KINSHIP.
WELLNESS & PROSPERITY CENTER

SIM LAB TECHNICIAN

Classification: Non-exempt, Part Time. Some Saturday and evening hours

Department: Education

Reports To: Executive Program Manager

Compensation: \$22.50-25.50 per hour

Travel Requirements: local travel as required

Supervisory Responsibilities: Individual contributor. Does not supervise others

ORGANIZATIONAL BACKGROUND

BWPC is a research-driven social enterprise founded to make equitable policies and programs more effective. BLACK Wellness and Prosperity Center promotes ***Belonging, Love, Affinity, Community, and Kinship*** through culturally congruent system improvements across the prenatal to postnatal continuum of care to advance improved outcomes in maternal health and wellbeing for Black women/persons and their families. BWPC upholds racism as a root cause of adverse maternal child health experiences for Black women and babies, particularly, the negative impacts of Anti-Black Racism throughout the life course.

BWPC CREDO

BWPC is fact based and centered on trust & equity. If you have a question, ASK. Please do not make assumptions. If you have a concern, SHARE IT. Please do not spread gossip--in the community or within the team. There are no BWPC "cliques." We are ONE. BWPC encourages and promotes deep transformative thinking.

BWPC POWER-SHARING FRAMEWORK

- Generate recommendations for process improvements whenever appropriate
- Participate in developing best practices, sharing resources, and ongoing trainings
- Ensure that all materials created are consistent with BWPC mission, vision, and values
- Participate in the design of new programmatic initiatives
- Apply the BWPC ***Credo***

POSITION SUMMARY

The **SIM Lab Technician** contributes to the strategic expansion of our organization and works closely with internal and external stakeholders with primary focus on maintenance and operation of Olivia "Liv" and SIM Lab equipment.

DUTIES & RESPONSIBILITIES

The essential functions include, but are not limited to:

- Operation and maintenance of mechanized and computerized mannequins and ancillary equipment including, but not limited to mannequins, fetal monitors, labor & delivery bed, infant warmer (software and hardware);
- Set up and breaking down of skills lab activities and skills lab check offs;



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- Assist with setting up and breaking down simulation lab equipment for student and faculty use;
- Ensures SIM and skills labs are well-organized, clean and orderly at all times; monitors and assures appropriate standards of lab cleanliness
- Assist with inventory and supply tracking/restocking supplies to support simulation and skills lab activities;
- Support / assist in role playing applications, props placement and moulage set-up;
- Refines scenarios for simulation experiences, utilizing role playing, props, and dialogue to create a realistic learning environment
- Orients internal and external stakeholders, students, and partners in lab policies and procedures
- Equipment cleaning, quality assurance checks and requesting repairs and maintenance records
- Participate in technical training, as necessary;
- Handle sensitive information with discretion and confidentiality
- Other duties as assigned or required

REQUIRED SKILLS & ABILITIES

Advanced written communication skills and use of spoken and written English

Superior intrapersonal and interpersonal communication skills

Superior technical and computer processing skills

JOB DIMENSIONS

- Technical skills
- Proficient in learning and mastering new software
- Monitoring
- Troubleshooting
- Planning and Organizing
- Attention to Detail

EDUCATION & EXPERIENCE

- AA degree or demonstrated equivalent in ***Nursing, Computer Technology, or related field***
- 3+ years of related/transferable work experience
- Knowledge of labor & delivery equipment preferred

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position, the employee is regularly required to talk or hear. The employee frequently is required to use hands or fingers, handle, or feel objects, tools or controls. The employee is frequently required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus. The noise level in the work environment is usually moderate. The emotional environment will include hearing,



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seeing, and discussion of racism, mortality, and maternal child health inequities. BWPC frequently conducts work in hospital and clinic settings and may offer on-site healthcare services, such as COVID-19 testing.

May be required to work at other locations within the community. Ability to consistently reach the worksite, meetings, and events on time and prepared to work.

WORK METHODS

- In person
- Individual Contributor. No supervisory responsibilities
- Reports to: BDN Education Coordinator

SALARY

Hourly, non-exempt. Pay grade 2. \$22.50-25.50 per hour based on skills and experience.

EQUAL OPPORTUNITY STATEMENT

Black Wellness & Prosperity Center is an equal opportunity employer, drug free workplace, and complies with ADA regulations as applicable and shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, military status or veteran status pursuant to all applicable State of California and Federal statutes and regulation. BWPC does not discriminate against applicants or employees because of their reproductive health decision making.