



PUBLIC HEALTH NURSE

Classification: Exempt/Non-exempt | Full Time/Part Time dependent upon mutual needs of candidate and organization. May occasionally work outside of BWPCs normal operating hours.

Department: Education

Reports To: President & CEO

Compensation: \$78,500-98,500 annually | \$37.74-47.36 hourly

Travel Requirements: local travel as required

Supervisory Responsibilities: Clinical staff, Clinic manager/coordinator

ORGANIZATIONAL BACKGROUND

BWPC is a research-driven social enterprise founded to make equitable policies and programs more effective. BLACK Wellness and Prosperity Center promotes ***Belonging, Love, Affinity, Community, and Kinship*** through culturally congruent system improvements across the prenatal to postnatal continuum of care to advance improved outcomes in maternal health and wellbeing for Black women/persons and their families. BWPC upholds racism as a root cause of adverse maternal child health experiences for Black women and babies, particularly, the negative impacts of Anti-Black Racism throughout the life course.

BWPC CREDO

BWPC is fact based and centered on trust & equity. If you have a question, ASK. Please do not make assumptions. If you have a concern, SHARE IT. Please do not spread gossip--in the community or within the team. There are no BWPC "cliques." We are ONE. BWPC encourages and promotes deep transformative thinking.

BWPC POWER-SHARING FRAMEWORK

- Generate recommendations for process improvements whenever appropriate
- Participate in developing best practices, sharing resources, and ongoing trainings
- Ensure that all materials created are consistent with BWPC mission, vision, and values
- Participate in the design of new programmatic initiatives
- Apply the BWPC ***Credo***

POSITION SUMMARY

The BWPC Public Health Nurse is concerned with the wellness of the community as a whole and works with BWPC leadership to set local priorities for health-related interventions to provide the greatest benefit to the highest number of people possible with addressing Black racial disparities as a priority.



DUTIES & RESPONSIBILITIES

The essential functions include, but are not limited to:

- Provides direct services
- Reviews BWPC education content for clinical accuracy
- Review participant charts to ensure participants are receiving the highest quality of care
- Oversee internal and external referrals to ensure participants are receiving appropriate screenings, referrals and supportive services
- Support community health education campaigns and disease prevention activities, such as immunizations and screenings
- Work with BWPC leadership to Identify health risk factors unique to specific communities
- Facilitate components of doula training
- Facilitate components of SIM Lab scenarios
- Support the BLACK Doula Network, including training facilitation, coordination of doula practical hours, including support hours, hospital observations, required trainings and professional development
- Recording and analyzing aggregate medical data
- Evaluating the health of patients and creating treatment plans
- Monitoring patients for any changes in condition
- Delivering top-quality care alongside physicians
- Educating patients about available support services and helping them access care
- Emphasizes primary prevention in order to avoid disease or injury before it occurs
- Works with public health officials to help underserved communities gain access to care
- Handle sensitive information with discretion and confidentiality
- Other duties and trainings as appropriate assigned or required

REQUIRED SKILLS & ABILITIES

- Advanced written communication skills and use of spoken and written English
- Superior intrapersonal and interpersonal communication skills
- Advanced Microsoft applications such as Excel, Word, email, calendar software, and other communications software
- Proficient in learning and mastering new software
- Ability to work in an ambiguous environment with minimal supervision
- Excellent collaboration skills



WELLNESS & PROSPERITY CENTER

JOB DIMENSIONS

- Planning and Organizing
- Sensitivity
- Attention to Detail
- Initiative
- Stress Tolerance
- Monitoring
- Analysis

EDUCATION AND EXPERIENCE

- Registered Nurse with experience in ***maternal child health, public health, social work, or related field***
- ***Preferred***-BSN, Public Health Nurse, or Nurse Practitioner
- Minimum 3+ years' experience

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position, the employee is regularly required to talk or hear. The employee frequently is required to use hands or fingers, handle, or feel objects, tools or controls. The employee is frequently required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus. The noise level in the work environment is usually moderate. The emotional environment will include hearing, seeing, and discussion of racism, mortality, and maternal child health inequities. BWPC frequently conducts work in hospital and clinic settings and may offer on-site healthcare services, such as COVID-19 testing.

May be required to work at other locations within the community. Ability to consistently reach the worksite, meetings, and events on time and prepared to work.

SALARY

Exempt/Non-exempt.Salary. Pay grade VI. \$78,500-98,500 annually based on skills and experience.

WORK METHODS

- In-person; On-site
- Supervises licensed staff and clinic manager/coordinator
- Reports to: President & CEO

EQUAL OPPORTUNITY STATEMENT

Black Wellness & Prosperity Center is an equal opportunity employer, drug free workplace, and complies with ADA regulations as applicable and shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital



WELLNESS & PROSPERITY CENTER

status, sex, gender, gender identity, gender expression, age, sexual orientation, military status or veteran status pursuant to all applicable State of California and Federal statutes and regulation. BWPC does not discriminate against applicants or employees because of their reproductive health decision making.